



COVID-19

Country
Dates

**INTRA-ACTION
REVIEW (IAR)**



WILLKOMMEN

ALOHA

BENVNUWE

MU AM
DEGEMER I

WELTASUALULEG

SANNU DA ZUWA

WILKÓM

BON BINI

TERN EN MIRE SE VJEN
MAAYONG PAG-ABOT

BIENVENUE BIENVENUTO

WILKÓM

SIYA NAMKELA NONKE

WELKOM

WOLKOM

AHLA W SAHLA

RÄXIM ITEGEZ
MAEVA

WELCOME

VELKOMMEN

BONVENON

GHINI VINISHI

BIENVENIUS

BIENVENIDA

SALAMAT DATANG

SOURCE

BONVENON

WOEZOR

SIYA NAMKELA NONKE

TERE TULEMAST

MAEVA

PAG-ABOT

TALITALI FIEFIA

BENVNUWE

MAEVA

ALOHA

UIDOS

ROESO

RE TULÖMAST

H KELIBSIZ

ACUYA

AMUHEZWI

BINVINUTU

MAEVA

RÄXIM ITEGEZ

Adapted from After Action Review guidance

"... implement in-depth reviews of significant disease outbreaks and PH events. (IHR Review Committee Recommendations - Resolution WHA68.5 in May 2015)

GUIDANCE FOR AFTER ACTION REVIEW (AAR)



- **Qualitative review of actions taken to respond to an emergency as a means of identifying best practices, gaps and lessons learned**
- **Focuses on functionality**
- **Voluntary**
- **Evaluation of real event – after an event**
- **Involving all those involved in the event to discuss the actions taken in an open and honest environment**

WHAT IS AN INTRA-ACTION REVIEW?

An Intra-Action Review is
a **qualitative review** of
actions undertaken so far
to **respond** to an ongoing **emergency**
as a **means of identifying**
gaps, lessons and **best practices**
in order to **improve the response plan**.

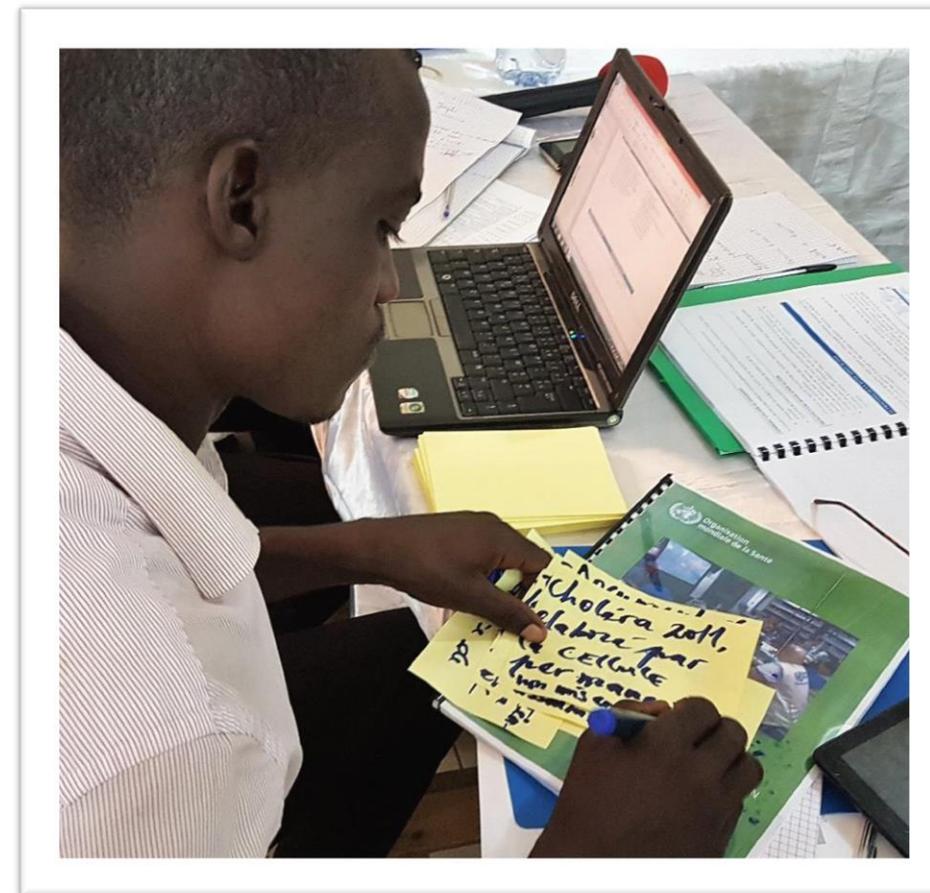


WHAT IS AN INTRA-ACTION REVIEW?

A good practice for continuous
collective learning

by bringing together
the **relevant stakeholders**

to **critically** and **systematically**
analyse actions undertaken so far
in the response

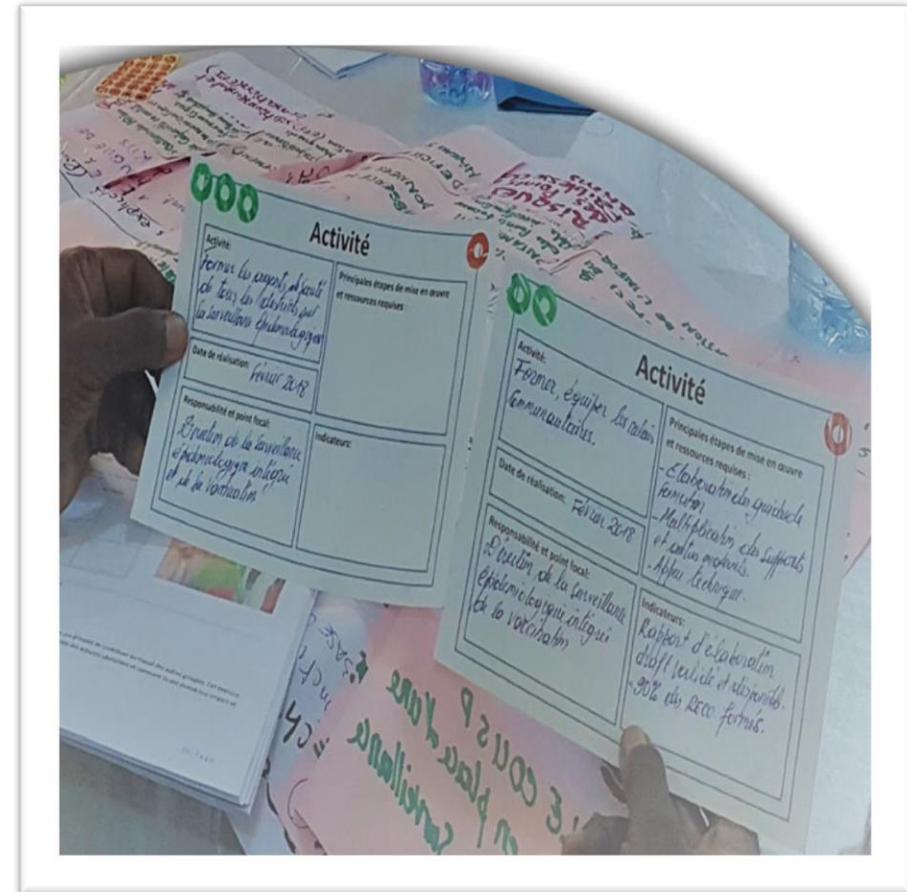


WHAT IS AN INTRA-ACTION REVIEW?

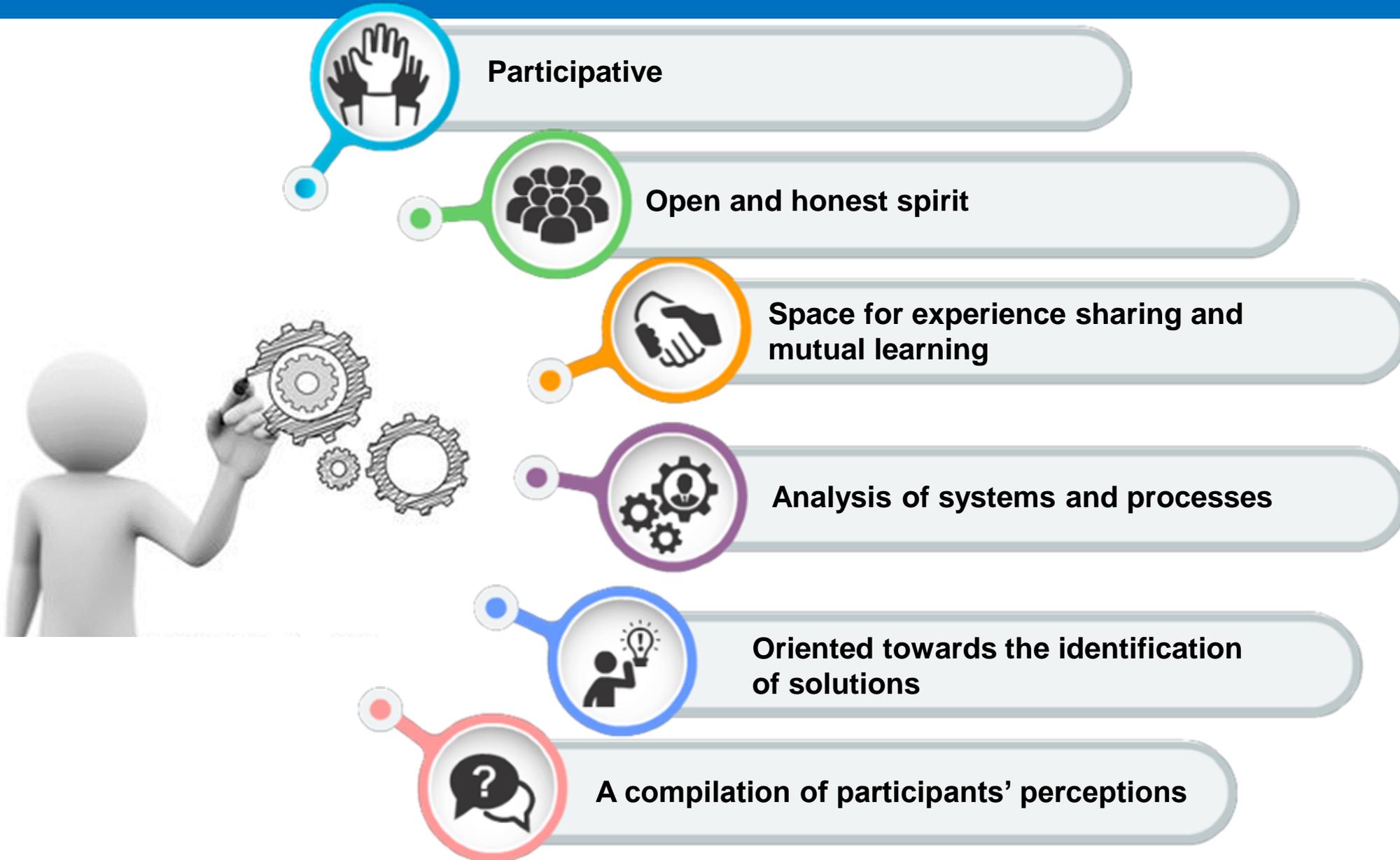
IAR are a **constructive, collective learning** opportunity,

where **stakeholders** of an emergency response **within** the health sector or **between** sectors,

can find **common ground** on **how to improve** preparedness and response **capability** for the current emergency



Principles



What an Intra-Action Review is not?



Intra-Action Reviews are **not**:

- an external evaluation of an individual's or a team's performance;
- an opportunity to criticize, blame or judge individuals.

Intra-Action Reviews do not measure performance against benchmarks or key performance standards.



KEY PHASES CARRIED OUT DURING THE REVIEW



OBJECTIVE OBSERVATION

Establish how actions were actually implemented during the response, in contrast to how they are supposed to or usually happen, according to plans and procedures.



ANALYSIS OF GAPS & BEST PRACTICES AND CONTRIBUTING FACTORS

Identify the gap between planning and practice.

Analyse what worked well and what worked less well and why.



IDENTIFICATION OF AREAS OF IMPROVEMENT

Identify actions to strengthen or improve performance and how to follow-up.



INTRA-ACTION REVIEW OVERVIEW



Introduction: Response plan and actual timeline of the response



STEP 1

Step 1: What went well? What went less well? Why?



STEP 2

Step 2: What can we do to improve the COVID-19 response?



STEP 3

Step 3: The Way Forward



Objectives

Insert the objectives for this review
(objectives can be found in your concept note)



Scope of the COVID-19 Intra-Action Review

- List the functions/pillars to be covered
- Period covered by this Intra-Action Review



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Overview of the response

Presentation of the response by the Ministry of Health

Suggested points to present:

- Overview of existing capacities prior to the COVID-19 response
- Capacities developed for and during the COVID-19 response
- Response strategy
- Response timeline during the period under review



INTRA-ACTION REVIEW OVERVIEW



Introduction: Response plan and actual timeline of the response



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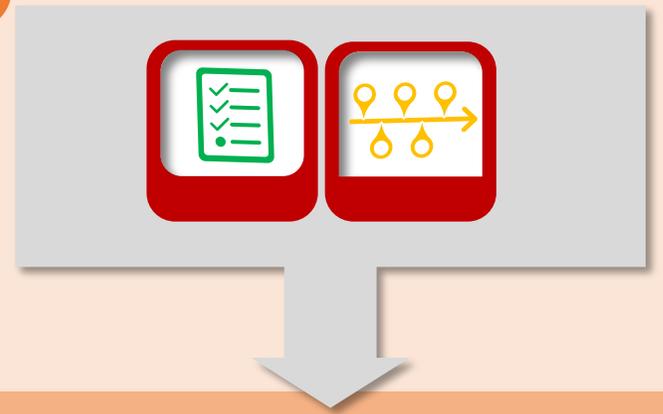
Step 3: The Way Forward



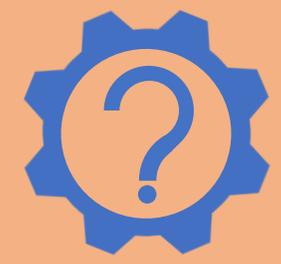


STEP 1

Step 1 : What went well? What went less well? Why?



**STRENGTHS
&
CHALLENGES**
of the response



**CONTRIBUTING
FACTORS**
*(root cause analysis
see next slide)*





Step 1 : What went well? What went less well? Why?

STEP 1



CHALLENGES



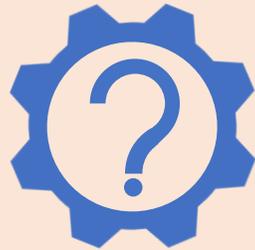
IMPACTS

CAUSES

CAUSES

CAUSES

5 WHY's



LIMITING & ENABLING FACTORS



STRENGTHS



IMPACTS

CAUSES

CAUSES

CAUSES





STEP 1

Step 1 : What went well? What went less well? Why?

1. Using the trigger questions, identify the challenges and best practices during the response
2. For each challenge and best practice, identify the impact this has had on the response during the period under review
3. For each challenge and best practice, identify limiting factors (for challenges) and facilitating factors (for best practices)
4. Identify no more than 6 key challenges and 6 key best practices





STEP 1

Step 1 : What went well? What went less well? Why?

Best Practices/Strengths	Impact(s)	Enabling factors
Regular cross-border coordination meetings	Improved coordination and sharing of information for the early detection of suspected/ confirmed cases and for monitoring contacts	<ul style="list-style-type: none"> Relationship had been established prior to the response Willingness of all stakeholders to undertake regular meetings Political and financial support from central level

Challenges	Impact(s)	Limiting Factors
Coordination at local level ineffective	<ul style="list-style-type: none"> Response not coordinated between partners, health authorities and the central level Duplication of activities and effort 	<ul style="list-style-type: none"> Lack of a plan for district level coordination Partners not participating in coordination meetings

EXAMPLE





STEP 1

Step 1 : What went well? What went less well? Why?

Important definitions

Best practice:

Something that was done during the COVID-19 response that improved performance or had a positive impact

Examples:

- Development of new SOPs for COVID-19 diagnosis
- Organization of cross-border meetings during the COVID-19 response to facilitate better coordination





STEP 1

Step 1 : What went well? What went less well? Why?

Important definitions

Challenge:

Job, duty or situation that is difficult during the COVID-19 response because you must use a lot of effort, determination, and skill in order to be successful.

Examples:

- Lack of coordinated communication between MoH and partners.
- Limited capacity for COVID-19 testing at subnational level.





STEP 1

Step 1 : What went well? What went less well? Why?



Remember the objective is:

To identify the best practices and the key challenges

but also

To identify and institutionalize
new capacities

Developed so far during the response

*e.g. new SOP, new equipment purchased,
new skills learned...etc.*

INTRA-ACTION REVIEW OVERVIEW



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Step 2: What can we do to improve the COVID-19 response?



STEP 3

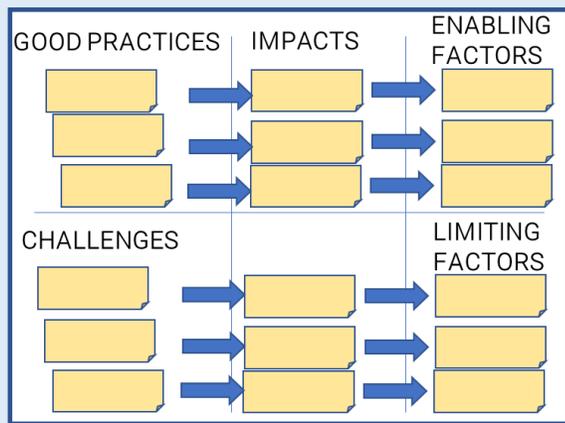
Step 3: The Way Forward





STEP 2

Step 2 : What can we do to improve the COVID-19 response?



- Institutionalize best practices
- Address challenges

Development of specific activities:

- to build on enabling factors
- to address the limiting factors

Activity	
Activity: Conduct half day training for staff from regional laboratory on sample management	Key implementation steps and required resources: <u>Technical</u> - Development of training material - Update of SOPs for sample management <u>Logistics</u> - secure meeting room and workshop supplies
Deadline: February, 2017	Indicators: - Number of people trained - List of participants trained - Training material exists
Focal point: National laboratory	



Step 2 : What can we do to improve the COVID-19 response?



STEP 2

EXAMPLE

Activity

Activity:

Conduct half day training for staff from regional laboratory on sample management

Deadline : February 1st, 2021

Focal point :

National laboratory

Key implementation steps and required resources:

Technical

- % of SOPs updated
- Development of training materials

Logistics

- Secure meeting room and workshop supplies

Indicators:

- Percentage of people trained who can manage properly samples

- All activities need to be practical and realistic
- Several activities might be necessary to address a single challenge or a best practice
- Not all best practices or challenges need an activity





STEP 2

Step 2 : What can we do to improve the COVID-19 response?

Refer to the challenges, best practice, impact and factors to help identify key activities to overcome challenges and institutionalize best practices.

Activity	
Activity:	Key implementation steps and resources:
Date of desired achievement:	
Responsible and focal points:	Indicators:

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Step 3: The Way Forward





STEP 3

Step 3 : The Way Forward

In the plenary session, discuss and agree on the following:

- Identification of:
 - what can be addressed immediately to improve the ongoing response;
 - what can be done in the mid and long-term to improve response to the next waves of the COVID-19 outbreak.
- Establishment of an Intra-Action Review Follow-up team
- Process to document progress in implementing the recommendations
- Approach to ensure engagement of senior leadership





Thank for your contribution to saving lives!

